



Town of Garrett Park  
PO Box 84  
4600 Waverly Avenue  
Garrett Park, MD 20896

Regular Meeting of Town Council  
Public Teleconference

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## **Town Council Meeting: April 12, 2021**

### **MINUTES**

**Call to Order (7:35 PM)** – Mayor Kacky called the meeting to order at 7:35 PM. Present on the call were Councilmembers Gerilee Bennett, Mario Grande, Phil Schulp, and Dan Simons. Also on the call were Town Manager Andrea Fox, Town Assistant Elizabeth Henley, Bugle Reporter Ed Lincoln, and approximately six residents.

Mayor Kacky thanked Councilmember Simons for serving on the Council and welcomed incoming Councilmember Dona Dobosz. The timeline for adopting the budget was reviewed.

**Approval of Agenda (7:38 PM)** – In the Town Updates section of the agenda, the Town Hall Update was removed. The amended agenda was unanimously approved.

**Approval of Minutes (7:40 PM)** – The March 8, 2021 Town Council Meeting Minutes were unanimously approved.

**Presentation by Residents (7:40 PM)** – A Clermont Avenue resident commented on the amount of carryover in the Town's annual budgets over time and in FY22.

### **Action (7:44 PM)**

- *Technical Correction to FY21 Mid-Year Budget – Town Manager Fox.* The adopted FY21 midyear budget had a technical error. When that error is corrected, it results in an increase to the Capital budget. Councilmember Bennett moved to accept the technical correction and it was unanimously approved.
- *Introduction of Ordinance 2021-4, FY22 Budget – Mayor Kacky and Town Manager Fox.* The FY22 budget was introduced. The property tax, personal property tax, and refuse fees are proposed to remain the same as in FY21. The budget was amended to add \$10K to Line 10.1 for Town staff salaries and bonuses contingency, which was proposed (but not adopted) in the FY21 budget; and to decrease Line 17.0 by \$10K. Councilmember Simons moved to introduce the FY22 budget as amended, and it was unanimously approved.
- *Adoption of Resolution 2021-2, Tax Duplication – Mayor Kacky and Town Manager Fox.* The County's municipalities have advocated to receive a fair share of taxes for many years. This resolution demands the Town's fair share, as residents pay taxes to the County for certain services that are provided by the Town. Councilmember Bennett corrected the last "whereas" clause so that it refers to the American Rescue Plan Act of 2021. Councilmember Bennett moved to adopt the resolution as amended, and it was unanimously approved.

### **Town Updates (9:08 PM)**

- *Train Horn – Councilmembers Simons and Schulp.* A consultant engaged by the Town explained the considerations regarding the Train horn during a meeting hosted by the Citizen's Association. A resident survey was conducted following this meeting. The preliminary survey results were shared; the full results will be sent to Council and distributed to residents.
- *Archives – Councilmember Grande.* Town (contract) Archivist Claire McDonald is working in coordination with Town staff on a project to manage old town records. Other projects include: the town's oral history collection, a collection development policy, disaster planning procedures, and ongoing research requests.
- *Stormwater – Councilmember Schulp.* Surveyors are conducting a topographic survey for the lower Rokeby stormwater plans. This project has three phases – the survey is the first phase. Town Manager Fox will follow-up with Town (contract) Engineer Jason Azar and will update the residents on lower Rokeby regarding timeline.
- *Arboretum & Porcupine Woods Restoration Project – Councilmember Bennett.* The Porcupine Woods restoration project began; the vendor was selected by the Arboretum Committee. Spring planting will begin soon, and tree tagging will continue. The committee is exploring the use of an in-house GIS solution for the town tree map.

**Town Managers Financial Report & Town Manager's Report (9:25 PM)** - Town Manager Fox summarized the March Financial Report and Town Manager Report.

**Mayor Kacky adjourned the meeting at 9:29 PM.**



Signed,

*Andrea Fox*

Andrea Fox, Clerk-Treasurer